



# The Suicide Prevention Hub

## Best practice programs and services

### Checklist to help you collate information for your submission

#### Before preparing your submission

*If your program or service is to be primarily delivered to Aboriginal and Torres Strait Islander populations, please contact the University of Western Australia's Centre of Best Practice in Aboriginal and Torres Strait Islander Suicide Prevention (CBPATISIP). The CBPATISIP will be reviewing best practice indigenous programs and services through a Clearing House which is currently in development. For more information about this Clearing House, please contact Barb Ahmat at [barb.ahmat@uwa.edu.au](mailto:barb.ahmat@uwa.edu.au)*

#### Screening questions

If answering yes to these, your program or service may be eligible for review:

- Is your program or service registered through the Australian Securities and Investments Commission (ASIC), the Australian Charities and Not-for-profits Commission (ACNC), or a state based regulatory body?
- Does the organisation submitting the program or service have funds to deliver the program or service in Australia for at least 24 months?
- Suicide prevention is a core focus of the program or service
- A primary goal of the program or service is to deliver suicide-related outcomes
- Research/evaluation on the program or service has been conducted, is underway or planned
- Protocols, procedures or governance arrangements have been put in place to ensure ethical and safe operation of the program or service
- If your program or service has been adapted, appropriate permissions have been sought from the original owners or program designers of the program or service.

#### Program or service information

The following information may be useful when completing a formal submission

- Monitoring data routinely collected for your program or service
- Safety and quality:
  - Protocols/procedures (or governance structures) in place to ensure ethical and safe operation of the program or service
  - Protocols and procedures developed to monitor adverse events
  - Information provided if program or service is delivered to accreditation standards under a quality certification system
  - Qualifications and skills of workers delivering the program or service
- Involvement of Experts by experience (people with lived experience of suicide)

## Research, evaluation and evidence-based design

- Research or evaluation that has been conducted or commissioned on the program or service by the organization submitting or conducted or commissioned by another organization or research institute
- Planning documents developed for research/evaluation. e.g. evaluation framework or research plan
- A program logic model or other theory of change that may have been used to inform the research/evaluation design
- Ethics approval obtained from a Human Research Ethics Committee (HREC) or equivalent
- Methodology of the research/ evaluation conducted or commissioned
- Type of data collected (qualitative/quantitative) in research/ evaluation
- Overview of research/evaluation findings
- Peer reviewed publications or reports for upload
- If the program or service is based on an overseas model, and it has been adapted somewhat for the Australian context, has research/evaluation been conducted on the adapted version?
- If research/evaluation activity is in progress or planned, information about who is leading this research/evaluation and provide an overview of what is in progress or planned.

**Important elements to keep in mind when conducting or commissioning evaluation on your program or service.** The following caveats are applied as cautions to the rating of programs and services listed on The Hub.

### ▶ **Partial evidence**

*Research/evaluation activity has only focussed on certain components/target groups/settings; and/or the body of evidence indicates inconsistency in terms of whether the program or service achieves its impact(s); and/or rating only based on one or two research/evaluation projects.*

### ▶ **Process evaluation only**

*Only the implementation of the program or service has been researched/evaluated. Outcomes and impacts of the program or service have not yet been explored.*

### ▶ **Recency**

*The most recent research/evaluation activity occurred more than two years ago.*

### ▶ **Program adaptations and adjustments**

*Significant program adjustments have occurred since evaluation activity was conducted; and/or the program/service not been specifically adapted for the Australian context; and/or the program/service has been adapted for the Australian context but the adapted version has not been researched/evaluated.*

### ▶ **Specificity of the body of evidence**

*While there is evidence behind the program or service, the organisation itself has not been evaluated in terms of its delivery of the program or service.*

### ▶ **Independence of research/evaluation conducted**

*Research/evaluation activity was conducted by staff from the same organisation as that which delivers the program or service.*

### ▶ **Safety protocols and/or monitoring of adverse events in place**

*Limited evidence provided that protocols/procedures (and/or governance arrangements) are in place to ensure the ethical and safe operation of the program or service.*

### ▶ **Involvement of experts by experience (people with a lived experience of suicide)**

*Experts by experience not involved in the design of the program/service itself, the design of safety and quality aspects, the delivery of the program/service or research/evaluation on the program/service.*